

## Continuing Education Information Sheet

# Make Yours a Fresh Start Family

## Pre and Post Partum Smoking Cessation for Pregnant Women

Presented by: Mary Dailey  
April 26, 2007, Noon – 1:30pm ET  
Web-Enhanced Audio Teleconference

The Florida AHEC Network will issue certificates awarding continuing education credit for the following health professionals:

- Nurses
- Social Workers/Mental Health Counselors/Marriage and Family Therapists
- Check back with us for CHES and RD/LD accreditations.

All others will receive a general certificate of attendance for their participation.

**To receive a CE certificate for the teleconference, complete the check-in and evaluation process *online only*.**

**If you would like to complete this process by mail or are attending the Audio Only conference, complete following steps:**

1. Participate in the teleconference, listening to the entire audio portion to be held from Noon – 1:30 pm.
2. Complete the AHEC Program Registration Form, Speaker Evaluation and IMPACT Survey found at [www.gnahec.org/tobacco](http://www.gnahec.org/tobacco)

**Submit these listed in Step 2 by standard mail to be received no later than Friday, May 4, 2007 to the following address:**

Dina Guerra  
Big Bend AHEC  
325 John Knox Road  
Building M, Suite 200  
Tallahassee, FL 32303  
Phone 850-224-1177 Fax 850-224-8441  
E-mail: [dguerra@bigbendahec.org](mailto:dguerra@bigbendahec.org)

Certificates will be processed ONLY for those forms received by the deadline of May 4, 2007.

**Please Note:** By completing and submitting the forms, you are verifying that you took part in the full 1.5 – hour teleconference on smoking cessation held April 26 2007.

### **Audio Only Participation Instructions**

This program is a Web-Enhanced Audio Teleconference. You connect to the audio portion of the program by phone. If you have internet access, you can view the slide presentation in real-time and submit questions (See web-enhanced instructions). No audio will be transmitted online.

If you decide to participate online as well, please go to [www.healthyschoolsflorida.org/gateway](http://www.healthyschoolsflorida.org/gateway) at 11:45 AM on **April 26, 2007** to begin the online check-in process. If you are a site coordinator, you should have registered yourself as a participant. All participant information and instructions will be available at [www.gnahec.org/tobacco](http://www.gnahec.org/tobacco). Please distribute this information to all of your participants. Otherwise, each person needs to pre-register in order to get the materials directly.

If you are participating in this program using only the telephone, you must complete the attached paperwork in order to process your registration and any continuing education hours that you are requesting.

These forms are also located at <https://www.gnahec.org/tobacco> or by contacting us at **305-743-7111 ext 202**.

#### **Please read the following instructions for *Audio Only*:**

1. At 11:55am, please call 1-800-373-0950 to connect to the program. Enter passcode: 442519. The presentation will begin at Noon.
2. Follow along with the presentation using the handouts.
3. After the program is complete, please fill out the continuing education packet and mail it to the address listed on the packet.
4. Each participant must fill out the Continuing Education packet (See Continuing Education Information Sheet). Continuing Education forms must be received by **May 4, 2007**. Certificates of completion will be mailed within 30 days after we receive your forms.

### **Web-Enhanced Audio Participation Instructions**

This program is a Web-Enhanced Audio Teleconference. You connect to the audio portion of the program by phone. If you have internet access, you can view the slide presentation in real-time and submit questions. No audio will be transmitted online.

Dial-up access will work fine. **All Continuing Education Credit forms will be completed online** . Please plan to go to [www.healthyschoolsflorida.org/gateway](http://www.healthyschoolsflorida.org/gateway) at **11:30am** on **April 26, 2007** to begin the online check-in process. If you are not participating in this program online, you must complete paperwork in order to process your registration and any continuing education hours that you are requesting (See Audio Only Instructions). If you are a site coordinator, you should have registered yourself as a participant. All participant information and instructions will be available at [www.gnahec.org/tobacco](http://www.gnahec.org/tobacco). Please distribute this information to all of your participants. Otherwise, each person needs to pre-register in order to get the materials directly. Handouts are also available. These forms are located at [www.gnahec.org/tobacco](http://www.gnahec.org/tobacco) or by contacting us at **305-743-7111 ext 202**.

### **TROUBLESHOOTING PHONE #: 305-743-7111 ext 203**

#### **Please read the following instructions for Web-Enhanced Audio:**

1. At 11:30am, go to [www.healthyschoolsflorida.org/gateway](http://www.healthyschoolsflorida.org/gateway) to begin the check-in process. *Each* participant must check in. If someone is with you that did not pre-register, they will have an opportunity to do so on the site.
2. At 11:55am, please call 1-800-373-0950 to connect to the program. Enter passcode: 442519. The presentation will begin at Noon.
3. Follow along with the presentation online and/or by using the handouts. The slides will automatically change on your screen. There is a submit question box that you can use if you would like to submit a question to Ms. Dailey.
4. After the program is complete, please complete the continuing education process online. Each participant must complete the Continuing Education portion of the site to guarantee credit. If you complete this program online, you do not have to complete the paper forms.